

Finding the Right Fit

Choosing a day program is an important decision. ACT's admissions process gives families, prospective trainees, and our team time to learn about one another and determine whether ACT's program and available supports are an appropriate fit.

1

Submit an Application

Complete the online Trainee Application with information about the prospective trainee's strengths, communication, daily living skills, interests, goals, health, safety, and support needs.

2

Family Conversation

The Executive Director will schedule a conversation with the family or caregiver to discuss ACT's program, learn more about the prospective trainee, answer questions, and review possible next steps.

3

Tour and Records Review

The family and prospective trainee visit ACT's Franklin location. The team will review relevant records and discuss schedules, tuition, services, safety considerations, and any documentation needed before trial visits.

What ACT considers

Communication, participation in structured activities, transitions, regulation, daily living and leisure skills, safety, personal-care or medical needs, and the level of support required in center-based and community settings.

Experience ACT, Then Decide

4

Trial Visits

The prospective trainee may be invited to participate in two or three scheduled trial visits. Whenever possible, visits will include different types of program days so the trainee can experience ACT's routines, activities, and environment.

TRIAL-VISIT FEES

A fee is required for each trial visit. If the prospective trainee enrolls at ACT, all trial-visit fees will be credited toward the first month's tuition. Fee and scheduling details are shared before visits begin.

5

Admission Decision

After the trial visits, the ACT team reviews the information gathered and contacts the family to discuss next steps. An additional visit may occasionally be requested when more information is needed.

6

Initial 30-Day Enrollment Review

Once admitted, the trainee begins an initial 30-day enrollment period. ACT staff and the family communicate about adjustment, participation, support needs, and goals. At the end of 30 days, the team reviews progress and confirms the ongoing plan.

Ready to begin?

Visit our website and select Join ACT > Trainee Application.

autismcommunitytraining.org

(615) 866-4477

Admission decisions are individualized and based on ACT's program model, current staffing, available supports, and the prospective trainee's needs. Completion of the application or trial visits does not guarantee enrollment.